

From: sceis-ast@sceis.sc.gov

To: AST Leads, Finance Directors, HR Directors, Procurement Directors, SCEIS Alert Recipients

CC: SCEIS Team, SCEIS Service Desk, SCEIS AST

Subject: Planned system maintenance Saturday, Oct. 26, 2024

Good afternoon,

SCEIS will perform planned system maintenance 8 a.m.-noon Saturday, Oct. 26, 2024.

During the planned maintenance period, all portions of the SCEIS system will be unavailable.

Enterprise Core Component, Supplier Relationship Management, Business Warehouse (BW), Business Objects, Vendor Registration and SCEIS Central will be available to users following completion of the planned system maintenance by noon Saturday. All BW data will be updated and current by 9 a.m. Monday, Oct. 28.

To ensure your agency is prepared for this planned system maintenance, please forward this message to users and make sure they log out of the system before 8 a.m. Saturday, Oct. 26.

If you have questions, contact the SCEIS Help Desk at 803-896-0001 and select option 2 for SCEIS issues or visit <https://sceis.sc.gov/requests>.

Thank you,
The SCEIS Team